



Title: Care Partner
Department: CMC
Reports to: CMC Director
Status: Regular, Part-time or Full-time
FLSA: Hourly, Non-exempt

Position Summary

The Care Partner assists guests with dementia related cognitive decline, providing person-centered daytime care in a safe and welcoming environment. Care Partners assist and engage participants in activities to foster a positive, supportive, and social environment. This role requires a compassionate individual who can lead therapeutic and recreational programs, document participants' physical and mental health, and maintain communication with participants, their families, and the care team.

Essential Duties and Responsibilities

- Assist in organizing and leading activities such as games, arts and crafts, music, and excursions to stimulate participants mentally, socially, and physically
- Encourage participants to attend meals, join activities, and interact with others, while providing companionship and emotional support
- Provide ADL assistance to guests as needed
- Provide care in a way that respects guests' autonomy and dignity
- Help maintain a safe and clean environment by tidying up common areas and participant spaces, and responding to emergencies following established procedures
- Report, as required by Michigan law, any incidents of suspected abuse towards vulnerable adults to Adult Protective Services, the CMC Director, and the Executive Director
- Learn and follow CCC and CMC program policies and procedures

Qualifications

- High school diploma or equivalent
- Certified Nursing Assistant or Home Health Aid preferred, but not required
- CPR/First Aid and Blood Borne Pathogens certification
- Excellent verbal, written, and interpersonal skills
- Compassionate, engaging, and patient caregiving skills
- Able to work collaboratively with other Care Partners, staff, and volunteers

Physical Demands

- Must be able to lift objects up to 50 pounds
- Requires the ability to stand, bend, stoop, and kneel
- Requires finger dexterity and the ability to grasp and perform repetitive motions with hands and arms

Work Environment

- Works in an indoor setting

Declarations

- This job description is not all-inclusive, and the employee will also perform other reasonably related duties assigned by immediate supervisor or other management personnel
- CMC reserves the right to review or change the job responsibilities of this position to meet the needs of the organization as those needs continue to change
- This job description does not constitute a written or implied contract of employment